



UNITED SERVICES INSTITUTION
OF VANCOUVER ISLAND

Constitution

APPROVED BY A SPECIAL GENERAL
MEETING HELD ON MAY 22ND, 1959

1960

Name

1. The Name of the Organization shall be "The United Services Institution of Vancouver Island".

Aims and Objects

2. To provide a forum for discussion, explanation and review of the development and growth of the Armed Services and of World affairs; and to afford members the opportunity to come together from time to time to renew old associations.

Membership

3. The following shall be eligible for membership: All commissioned officers (active, reserve or retired) of Her Majesty's Naval, Military and Air Forces, of the Royal Canadian Mounted Police, the Royal North West Mounted Police, or comparable organizations within the British Commonwealth and Empire.

Associate Members

4. Gentlemen who are not eligible for membership under paragraph 3 may be elected associate members by an affirmative vote of two-thirds of all the members of the Executive Committee.

Withdrawing Membership

5. Membership may be withdrawn from any member whose conduct, in the opinion of the Executive Committee, is considered unbecoming to an officer and a gentleman.

Annual Dues

6. The fiscal year is the calendar year. The annual dues for members and associate members shall be two dollars, and all dues paid shall terminate with the end of the fiscal year. There shall be no entrance fee for members joining the Institution, but an application for membership shall be accompanied by dues to the end of the next fiscal year. Each application for membership shall be submitted in writing on a form approved by the Executive Committee, and shall be approved by the Executive Committee. Any member whose dues for the year have not been received before the end of the fiscal year may be struck off the roll of membership.

Officers

7. There shall be an Honorary President and three Honorary Vice-Presidents, and an Executive Committee whose members shall be: President, Vice-President, Hon. Secretary Treasurer, Hon. Deputy Secretary - Treasurer, both of whom shall be appointed by the Executive Committee, and not less than seven, nor more than ten, members of the Institution elected at the Annual Meeting. The Executive Committee shall comprise the governing body of the Institution. Associate members are not eligible for office.

Nominating Committee

8. In January of each year the Executive Committee shall appoint a nominating committee, to be composed of three members, who shall recommend the names of members for election to the Executive Committee for the ensuing year and their names shall be listed and the list included in the notice convening the annual general meeting.

Nominations

9. Nomination for members to serve on the Executive Committee may be made by any member, but shall be made in writing and delivered to the Honorary Secretary-Treasurer one week before the annual general meeting.

Meetings of Executive Committee

10. The Executive Committee shall meet at the call of the President, and a majority shall constitute a quorum.

Any member of the Executive Committee who fails to attend three consecutive meetings of the Executive Committee without satisfactory reason may be retired from the Committee by the President.

The Executive Committee may fill any vacancy which occurs for the unexpired term of the member vacating office.

Meetings

11. The annual general meeting of the Institution shall be held during the month of February in each year of which at least ten days notice shall be given. A special general meeting may be called by the President at any time, by causing to be mailed to each member a notice thereof at least ten days prior to the date of such meeting. Ordinary meetings to further the aims and objects of the Institution shall be arranged by the Executive Committee of which the Honorary Secretary-Treasurer shall give due notice to the members.

Audit

12. The accounts of the Institution shall be audited for presentation at the annual general meeting by an auditor appointed by the Executive Committee.

Quorum

13. Forty members shall form a quorum for any annual or special general meeting of the Institution.

Alteration of Constitution

14. This Constitution shall not be altered except by a vote of two-thirds of the members present at any general meeting providing there is a quorum including at least three members of the Executive Committee present, one of whom shall be the President or the Vice-President.